SERENIC PORTALS

Our Complete Financial Suite Includes:

Flagship Financial Management Product:

Navigator – designed for nonprofits, international NGO's and the public sector.

Navigator Extended Product Suite:

AwardVision Plus
CommunityCare
Deposits and Loans
DonorVision
Human Resources/Payroll
MinistryView
Portals

Navigator Functional Areas:

Advanced Allocations
Budgeting/Forecasting
Fixed Assets
Core Financials
Inventory
Procurement
Sales Orders

Navigator Suite Key Product Features:

Multi-Currency
Multi-Language
Integrated Excel Report Writer
Financial Reporting
    Excel Consolidated
    Export Tool
Workflow Management with
    Approvals
Microsoft Office Integration

SECURED, REAL-TIME ACCESS. STREAMLINED PRODUCTIVITY.

Maximum teamwork. Maximum productivity. Easy to say, but hard to achieve. How do you match the right tasks with the right people and ensure they all have access to the right tools at the right time? You need a software solution that provides each team member with the tools they need when they need them; tools that can help them achieve maximum productivity — and job satisfaction.

The solution: Serenic Portals

With Serenic Accounting Portals and HR/Payroll Portals wherever your employees and managers have access to the Web, they also have secured real-time access to the information they need. You define the data and the Portals that each user can access, while the intuitive user interface makes it easy for your non-accounting staff to enter and interpret the information they need. Overall, it helps increase productivity, keeping team members focused on their specific tasks and decreasing frustrating distractions.

Serenic Accounting Portals and HR/Payroll Portals give your team:

- Real-time secured access to data relevant to them
- Reduced data entry burden on accounting and HR personnel
- Ability to view and update personal information
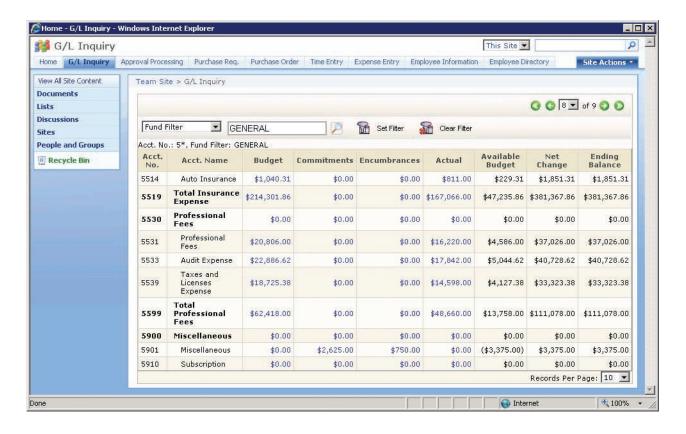- Managerial access to departmental employee information

SERENIC ACCOUNTING PORTALS.
EASY TO LEARN. SECURED, USER-DEFINED ACCESS.

Serenic Accounting Portals maximize your team's time. Whenever and wherever they have Web access, they have secured rights to selected information and features within your financial system. Just look at the powerful performance you get from Serenic Accounting Portals:

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- **General Ledger Inquiry** – Provides real-time access for review of budget, commitments, encumbrances and actual amounts from your chart of accounts; allows filtering of displayed information and drill down for viewing underlying transactions.

- **Approval Processing** – Reduces processing times, allowing users to review and address transactions awaiting approval; allows employees to attend to those purchasing documents even when they cannot access your Serenic Navigator database directly.

- **Purchase Requisitions** – Simplifies the requisition process by allowing the person requiring the purchase initiate the requisition and monitor the status online; eliminates additional paperwork and data entry for your accounting staff; respects all budget and approval rules.

- **Purchase Orders** – Further simplifies the process, letting the employee requiring the purchase initiate the PO and monitor the status online; also aids in reducing impact on your accounting staff. Your configuration settings determine how the order moves through your system, with respect to all budget and approval rules.

- **Receiving** – Reduces the potential for error; relieves the burden on your accounting staff by allowing your employees in all locations to record what items have been received under a Purchase Order.

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Serenic HR/Payroll Portals give employees secured access to their own HR/Payroll information and allow them to enter expense and time information. The easy-to-learn user interface helps maximize your HR and Payroll staff's time, reducing the numerous interruptions they've previously experienced to accomplish what employees and managers can now do directly. Just look at the powerful performance you get from Serenic HR/Payroll Portals:

- **Employee Information** – Saves time and money by providing two levels of self-service access – employee and manager. Employees can view their vacation balances or pay history, while managers can review other applicable HR information, like employee qualifications and files attached to the employee record (e.g., employee reviews).

- **Employee Directory** – Provides access to a company-wide employee listing, including photographs, phone numbers, location and/or managers.

- **Time Entry/Review** – Allows convenient entry of time worked, attributed as needed to departments and projects, by employees; once time is submitted, managers can review and approve the time (or not) before submission to Payroll.

- **Employee Expenses** – Gives employees the ability to enter their own expenses for reimbursement processing through payables or payroll; allows employees to attach electronic copies of their receipts.

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How Does Serenic Accounting and HR/Payroll Portals Do All This? See For Yourself.

Q: How does Serenic's G/L Inquiry Portal help increase productivity?

A: The G/L Inquiry portal gives users real-time access to necessary financial information—anytime, anywhere they have Web access. You ensure users see only the information to which they have rights using Serenic Navigator's User Access Business Rules, which restrict the accounts and transactions displayed.

Q: What are the advantages of the Purchase Requisitions, Purchase Orders and Receiving portals?

A: The Purchase Requisitions and Purchase Orders portals speed the purchasing process by letting the employee who needs an item initiate the transaction. Additionally, your employees can quickly and easily monitor the status of the requisition and purchase order online, and indicate when the item has been received. This is particularly helpful if you have staff in different locations. In the end, these portals help you eliminate additional paperwork and data entry by your accounting staff.

Q: How does the Serenic Approval Processing portal help?

A: Processing time is reduced since users can review and address documents awaiting approval, even when they cannot access your Serenic Navigator database. Managers can review documents, assess a transaction against budget, and decide if approval is the correct action, all from the Portal.

Q: How does the Employee Information portal help both employees and managers?

A: With the Employee Information portal, employees can view or modify certain personal information from their employee record—home address, contact information, and vacation balances. They can also view and print their pay stubs, saving you the time and effort of printing and distributing them. At the same time, managers have the ability to view HR information for their direct reports, including documents uploaded to the employee record (e.g., performance reviews). You can configure the portal for the exact information managers can view, edit and delete, and these settings will likely be very different from those defined for the employee.

Q: How does the Time Entry portal work?

A: Employees can enter and track time they have worked via the Web. Once employees have submitted their time, managers can review the time entered, approving the entries (or not). Once approved, the time sheets are ready to be processed by your Payroll department.

Learn how Serenic Portals can begin to help you streamline productivity – starting today! To learn more: Call 877.897.5265 or visit www.esopro.com

An eSoftware Microsoft Dynamics solution gives you the tools you need to eliminate duplicate work, improve productivity, and do more with fewer resources.