



SERENIC HUMAN RESOURCES/PAYROLL

**OUR COMPLETE
FINANCIAL SUITE
INCLUDES:**

**Flagship Financial
Management Product:**

Navigator – designed for nonprofits, international NGO's and the public sector.

**Navigator Extended
Product Suite:**

AwardVision Plus
CommunityCare
Deposits and Loans
DonorVision
Human Resources/Payroll
MinistryView
Portals

Navigator Functional Areas:

Advanced Allocations
Budgeting/Forecasting
Fixed Assets
Core Financials
Inventory
Procurement
Sales Orders

**Navigator Suite
Key Product Features:**

Multi-Currency
Multi-Language
Integrated Excel Report Writer
Financial Reporting
 Excel Consolidated
 Export Tool
Workflow Management with
 Approvals
Microsoft Office Integration

**FULLY INTEGRATED FINANCIALS.
INCREASED EFFICIENCY AND PRODUCTIVITY.**

It's a fact of business life—Human resources and payroll are critical components of every organization. Managing them effectively can be complex, costly and time consuming. However, there is a software solution that can change all that. It's a solution that can give you the ability to manage these critical elements so effectively that the results will have direct—and positive—impact on your company's bottom-line.

The solution: Serenic Human Resources/Payroll software.

This powerful in-house software solution does it all. It provides seamless integration with Serenic Navigator. Powerful, but also simple to use, Serenic's HR/Payroll software gives your employees and managers self-service around-the-clock access to human resources and payroll information via secure Web portals.

**SERENIC HUMAN RESOURCE SOFTWARE:
AUTOMATED. STREAMLINED.**

Serenic Human Resources software for Navigator streamlines your processes. It lets you focus on enhancing employee job skills and satisfaction. Simple to use, this powerful software delivers proven benefits:

- Streamlines data tracking, communication management and administrative responsibilities
- Automates daily tasks
- Manages dataflow
- Ensures accurate management reporting

**SERENIC PAYROLL SOFTWARE:
FLEXIBLE. FULLY INTEGRATED.**

Serenic Payroll software is designed to accommodate any payroll situation. Fully integrated with Navigator general ledger, purchases and payables, Serenic Payroll software gives you the ability to:

- Automatically post liabilities to Navigator purchases and payables
- Automatically post employer expenses to departments
- Post employer-paid expenses directly to dimensions
- Define your own pay cycles
- Enter, track and calculate commissions

SERENIC HUMAN RESOURCES/PAYROLL

ENHANCE PRODUCTIVITY AND SATISFACTION VIA SECURE SELF-SERVICE WEB PORTALS

With Serenic HR/Payroll, wherever employees and managers have access to the Web, they also have secure access to the information they need when they need it. You define user access rules with an intuitive user interface. Overall, it helps increase employee/manager productivity and reduce your staff's workload.

Access to the secure Web portal makes it possible:

- For employees to view, edit and update selected information
- To give managers direct access to HR and payroll information
- To view an online employee listing (complete with photos)
- Eliminate waste/time required to distribute hardcopies of checks
- To reduce data entry workload on HR/Payroll staff

The screenshot displays the 'Employee Information Portal' for John Roberts. The interface includes a navigation menu on the left with options like 'Documents', 'Library', 'Pictures', 'Lists', 'Discussions', and 'Surveys'. The main content area shows a profile for John Roberts, including a photo, personal details, and employment information. Below the profile is a 'Direct Reports' section with a table listing other employees and their contact information.

First Name	Last Name	Middle Name	Suffix	Employee No.	Job Title	Phone Number	Extension	Company E-Mail
John	Roberts	Lloyd	JR	JR	Managing Director	559-3216-7575	4564	

First Name	Last Name	Job Title	Phone Number
Jeanne	Smith	Manager, Production	123-456-7890
Marie			
Annette	Hill	Office Manager	123-456-7890
Alan	Cartwright	VP Client Services	123-456-7890
Paul	Walsenberger	Manager, Grounds Maintenance	123-456-7890
Kevin	Pallidino	Sr. Designer	123-456-7890
Peter	Saddow	Sales Manager	0678-9012-3456
Richard	Lum	Production Manager	0678-2534-2013
Timothy	Sneath	Production Assistant	0678-8712-5466

HOW DOES SERENIC HUMAN RESOURCES/PAYROLL DO ALL THIS? SEE FOR YOURSELF.

Q: How can Serenic Human Resources/Payroll meet your unique needs?

A: Regardless of your industry, you can enter unlimited numbers of user-defined fields; group fields together and even establish a list of pre-defined values for each of your fields.

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Q: How can Serenic Human Resources/Payroll ease hiring and staff shortage challenges?

A: It allows you to define all positions company-wide, including standard position-specific information, and provides automated information flow from applicant to employee upon completion of hiring cycle. Additionally, it automatically rates all applicants, saves time by comparing applicant qualifications, and converts applicants to employees with the click of a button.

Q: How does Serenic Human Resources/Payroll streamline salary administration and absence tracking?

A: You can standardize your compensation plans with our unique pay structures solution. This allows you to define standardized compensation plans, driving each step of the Pay Structure by an effective date. Plus, it allows you to create your own unique absence code to meet your exact needs. You can quickly see trends and patterns.

The screenshot displays the 'Payroll Journal Card' window in the CRONUS USA, Inc. - Microsoft Business Solutions-Navision software. The window is divided into several sections:

- Left Navigation Pane:** Contains a tree view with categories like Employees, Payroll Controls, Employers, Time Journals, Payroll Journals, Accrual Journals, Analysis & Reporting, Reports, Documents, History, Periodic Activities, and Setup. Below this are buttons for Financial Manage..., Human Resources, Payroll (highlighted), Administration, Shortcuts, and Documents.
- Top Menu Bar:** File, Edit, View, Tools, Window, Help.
- Toolbar:** Contains various icons for file operations and navigation.
- Main Content Area:**
 - Batch Name:** DEFAULT
 - Employee No.:** AH
 - Employee Name:** Annette R. Hill
 - Employer No.:** ER001
 - Document No.:** (empty)
 - Bank Payment Type:** Computer check
 - Payroll Status:** Valid-Warnings
 - Pay Cycle Code:** WEEK
 - Pay Cycle Term:** 2007WK
 - Pay Cycle Period:** 16
 - Pay Period End Date:** 04/18/07
 - Posting Date:** 04/18/07
 - Calculated Status:** Completed
- Tabs:** General, Time, Earnings (selected), Deductions, Pre-Tax Deductions, Taxes, Other, Employer.
- Earnings Table:**

Payroll Control Code	Payroll Amount	Payroll Control Type	Date Worked
EARN SAL PAY ST	400.00	Earnings	04/18/07
NET PAY	-336.89	Net Pay	04/18/07
- Totals:**
 - Time: 6.15
 - Earnings: 400.00
 - Deductions: 0.00
 - Pre-Tax Ded: -30.39
 - Taxes: -32.72
 - Other: -8.00
 - Net Pay: 336.89
 - Employer: -42.28
- Summary Section:**
 - Payroll Control Name: EARN SAL PAY ST Control Total: 400.00
 - Earnings Total: 400.00
 - Pay Structure Salary: (button)
- Buttons:** Employee, Payroll, Payments, Posting, Help.

Q: What does Serenic Human Resources/Payroll do to simplify your communication tracking?

A: It makes everything easier. You can create and maintain documents integrated with the mail merge functionality of Microsoft Word. It provides an easy to use standard format for communication with applicants, employees and references. Plus, you can store and maintain any type of externally created document.

Q: How can Serenic Human Resources/Payroll meet individual employee pay distribution needs?

A: Once calculations are complete and payroll has been processed, pay can be distributed based on each employee's preference—direct deposit or check.

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Q: What can Serenic Human Resources/Payroll do to facilitate group updates?

A: You can quickly update data specific to each employee, attach specific groups of payroll controls to one or more employees at a time and even calculate payroll for multiple employers in the same database.

Q: How can Serenic Human Resources/Payroll ensure confidentiality of employee information?

A: You can store confidential information in separate tables attached to the employee card. This still gives staff relatively broad access to basic employee information, while placing tighter security on confidential information.

Q: How does Serenic Human Resources/Payroll avoid processing errors?

A: Employee payroll validation ensures all required information is complete based on user-defined criteria.

Q: How can Serenic Human Resources/Payroll assist with payroll calculations?

A: It can perform any type calculation with unlimited user-definable payroll controls.

Q: How can Serenic Human Resources/Payroll help boost productivity?

A: The secure, self-service Web portals enable employee/manager anywhere/anytime access as well as reducing data entry workload on human resource/payroll staff.

Learn how Serenic Human Resources/Payroll can help begin to increase the efficiency and productivity of your HR/Payroll—today! To learn more: Call 877.897.5265 or visit www.esopro.com

An eSoftware Microsoft Dynamics solution gives you the tools you need to eliminate duplicate work, improve productivity, and do more with fewer resources.